



Dos and Don'ts for students for online classes (Google Meet):

Before the Class

1. Be prepared for the class with a notebook, the textbook as per the schedule, pen, pencils, and other stationery as required for the class.
2. Charge the devices (laptop/iPad/tab/mobile) fully, to be used for the class beforehand.
3. Ensure the internet connection is adequate to support the learning process.

During the Class

4. Greet the teacher at the start of your class.
5. Join the class regularly and on time.
6. Attend the class in a place where there is no background noise/disturbance.
7. Switch on the video camera to join the online class.
8. Dress according to the norms of the class.
9. Consistently follow the rules and regulations of the class.
10. Listen and follow the cues and the instructions given by the teachers during the online class.
11. Turn off your microphones until and unless you have a doubt to clarify or you have been asked to speak by the teacher.
12. Do not use any profane language during the class sessions while answering a question verbally or chatting through the chat box present in Google Meet.
13. Do not spam the chat box by typing irrelevant messages. Do not use the chat box unless the teacher instructs you to use it.
14. Do not argue or pass derogatory comments about your peers during the class.
15. If any student is found guilty of indulging in undisciplined behaviour during the online classes s/he will be removed from the class permanently.

After the Class

16. Complete the assignments and post it before the deadline.
17. Revise the concepts taught for the day at least once, before you go to bed.
18. Watch the videos shared for reinforcement by the teachers.



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